

MINUTES
 OF THE
 SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
 BOARD OF TRUSTEES
 REGULAR BOARD MEETING

AUGUST 16, 2012

THURSDAY, AUGUST 16, 2012
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. President Dalessandro called the meeting to order at 5:30 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION (ITEM 2)
 The Board convened to Closed Session at 5:31 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 (2 Issues) Superintendent Evaluation
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
 Agency Negotiators: Superintendent and Associate Superintendents (3)
 Employee Organizations: San Dieguito Faculty Association / California School Employees Association.

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
 Barbara Groth
 Amy Herman
 John Salazar
 (Beth Hergesheimer, absent)

STUDENT BOARD REPRESENTATIVES

(Student Board not present during summer break)

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
 Eric Dill, Associate Superintendent, Business Services
 Terry King, Associate Superintendent, Human Resources
 Rick Schmitt, Associate Superintendent, Educational Services
 Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
 The regular meeting of the Board of Trustees was called to order at 6:31 PM by Ms. Joyce Dalessandro.
4. PLEDGE OF ALLEGIANCE (ITEM 4)
 Ms. Dalessandro led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION (ITEM 5)
 No action taken; nothing to return.
6. APPROVAL OF MINUTES OF THE REGULAR MEETING OF JULY 26, 2012
 It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve the Minutes of the July 26, 2012, as presented. Motion unanimously carried.

NON-ACTION ITEMS

(ITEMS 7 - 10)

7. STUDENT UPDATES.....(NONE PRESENTED DURING SUMMER BREAK)

8. BOARD UPDATES (ITEM 8)

Trustees Dalessandro, Groth, Hergesheimer, and Herman all attended the District Leadership Inservice on August 7th, 2012, held at the Hall of Champions at San Diego’s Balboa Park.

Trustees Dalessandro, Groth, and Herman attended the Kick-Off Committee Meeting for the School Improvement Measure Campaign.

Trustees Dalessandro, Herman, and Groth attended the New Teacher Orientation luncheon sponsored by San Dieguito Faculty Association and the district’s BTSA program.

Ms. Dalessandro also attended a meeting with Associate Superintendent, Rick Schmitt.

Mr. John Salazar attended a Personnel Commission meeting.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES

Mr. Noah addressed the kick-off meeting for the Bond Campaign. The campaign committee will be headed by Mr. Brad Shoen and will be called “Friends of San Dieguito Schools, Yes on AA”. Mr. Noah and Mr. Eric Dill attended a meeting with the San Diego Taxpayers Association on the morning of August 7th. Mr. Noah is scheduled to be in Sacramento on Friday, August 17th, to serve on a panel discussion which will be taped and webcast. This is being put together by Schools For Sound Finance. Mr. Noah, Eric Dill, and Russ Thornton, have been meeting with a parent group from La Costa Valley to discuss future plans for their school community. Mr. Noah stated that the installation project of cell arrays at Canyon Crest Academy has ceased.

10. SITE / DEPARTMENT UPDATES (NONE SCHEDULED)

CONSENT ITEMS..... **(ITEMS 11 - 15)**

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Certificated and/or Classified Personnel Reports, as presented.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

B. APPROVAL OF REGIONAL OCCUPATIONAL PROGRAM AGREEMENT FOR PARTICIPATION, 2012-13

Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill or Ken Noah to execute the agreement:

- 1. Agreement for Participation between the County Superintendent of Schools and the San Dieguito Union High School District for operation of Regional Occupational Program (ROP) Courses and services to be offered in 2012-13, as shown in the attached supplement.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. San Diego Center for Children Academy (NPS), during the period July 1, 2012 through June 30, 2013.
2. Advantage On Call dba PHS Therapy (NPA), during the period July 1, 2012 through June 30, 2013.

PUPIL SERVICES

(No items submitted)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. San Diego/Imperial Counties Chapter of the American National Red Cross for the use of facilities at La Costa Canyon High School to store disaster services supplies, beginning August 17, 2012 and continuing until termination by either party at upon 60 day prior written notice.
2. Data Ticket, Inc. for the processing of parking citations and other services in connection with the issuance of citations for illegal parking at La Costa Canyon High School and San Dieguito Academy, during the period July 24, 2012 through July 23, 2017 with automatic one year renewal periods thereafter, at the rates noted in the attached fee schedule, to be initially expended from the General Fund 03-00 and then from citation revenue.
3. San Dieguito Sports Medicine and Scholarship Foundation to provide athletic trainers at Torrey Pines High School, La Costa Canyon High School, San Dieguito Academy, and Canyon Crest Academy, during the period August 13, 2012 through June 30, 2013, for an amount of \$141,000.46, to be expended from the General Fund 03-00 and reimbursed by the schools' foundations.
4. San Dieguito Masonic Center for lease of facilities for the San Dieguito Adult School, during the period September 1, 2012 through June 30, 2013, at the rates of \$1,100.00 (including utilities) per month and \$10.00 per hour for additional time as needed, to be expended from the Adult Education Fund 11-00.
5. Door Service & Repair, Inc. (DSR) to provide preventative maintenance and repairs on 111 various types and sizes of rolling steel doors at 9 different school sites, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$4,500.00, to be expended from the General Fund 03-00.
6. Dave Yant, Signs & Designs to design and paint assorted graphic designs and signs at locations throughout the District, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$15,000.00, to be expended from the fund to which the project is charged.
7. State Industrial Products Corp., to provide Drainstar drain clog and smell prevention products and services at La Costa Canyon High School, Canyon Crest Academy, Oak Crest Middle School, Carmel Valley Middle School, and Torrey Pines High School, during the initial period August 15, 2012 through March 31, 2014, and continuing until terminated with 30 day written notice, for an amount not to exceed \$6,000.00 per year, to be expended from the General Fund 03-00.

8. Advanced Chemical Transport, Inc., to provide HAZMAT removal and transportation services, beginning on July 1, 2012 and continuing until terminated, for an amount not to exceed \$8,000.00, to be expended from the General Fund 03-00.
9. Mobile Construction Sweeping, to provide mobile sweeping services to all district parking lots, during the period July 1, 2012 through June 30, 2013, at the rate of \$287.50 per two and one half hours of sweeping and \$57.50 per each additional half hour thereafter, to be expended from the General Fund 03-00.
10. Roesling Nakamura Terada Architects, Inc. to provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$30,000.00, to be expended from the fund to which the project is charged.
11. Plant-Tek, Inc., to provide turf, tree, and shrub weed, fungus, and insect control services for maintenance projects as assigned, during the period July 1, 2012 until terminated, at rates between \$395.00 to \$685.00 per acre for turf, \$15.00 to \$95.00 per tree, and \$5.00 to \$10.00 per shrub, to be expended from the General Fund 03-00.
12. A1 Golf Cars, to provide cart maintenance, repairs, and parts, during the period July 1, 2012 until June 30, 2013 and then renewing automatically until terminated, at the rate of \$60.00 per hour for service, to be expended from the fund to which the project is charged.
13. MTGL, Inc., to provide small project miscellaneous DSA specialty inspection & materials testing services, during the period July 1, 2012 through June 30, 2013, with a "not to exceed" written estimate of hours per project, at the prevailing wage rate schedule of fees, to be expended from the fund to which the project is charged.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. PJ Pizza San Diego, LLC for Pizza Supplies B2013-01, during the period August 17, 2012 through August 16, 2013, with options to renew two additional one year periods, at the unit prices of \$6.25 for cheese or meat and cheese pizza, \$6.75 for cheese and vegetable pizza, and \$1.18 for breadsticks with marinara sauce, to be expended from the Cafeteria Fund 13-00.

D. APPROVAL OF CHANGE ORDERS

Approve change orders to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. FieldTurf USA, Inc., to provide field replacement & track resurfacing at Torrey Pines High School, increasing the contract amount by \$107,171.90, to be expended from the Torrey Pines Lease Revenue Bonds 2012.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 19)

16. *COMMUNITY FACILITIES DISTRICT 95-2 / ANNEXATION NO. 18 / ADOPTION OF RESOLUTION CERTIFYING ELECTION RESULTS / CARDIFF COLLECTION / A 12 UNIT SINGLE FAMILY SUBDIVISION / CITY VENTURES, INC.

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2. Motion unanimously carried.

**IMMEDIATELY FOLLOWING ACTION ON THIS ITEM, THE BOARD TEMPORARILY ADJOURNED AND SUMMONED A MEETING OF THE SAN DIEGUITO PUBLIC FACILITIES AUTHORITY, THEN RECONVENED THE REGULAR MEETING AT 6:54 PM.*

17. APPROVAL OF SUPERINTENDENT CONTRACT AMENDMENT, 2012

At the request of Superintendent Noah, this item was pulled from the agenda. No further action was taken.

18. BOARD POLICY REVISION PROPOSAL, JOB DESCRIPTION #4160.12, (BP AND AR), "DIRECTOR OF PUPIL SERVICES AND ALTERNATIVE SCHOOLS" AND #4341.1 ATTACHMENT A, "MANAGEMENT SALARY SCHEDULE"

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve the Board Policy Revision Proposal, #4160.12, BP and AR, and #4341.1, as presented. Motion unanimously carried.

19. NEW BOARD POLICY ADMINISTRATIVE REGULATION, #3460/AR-3, "SALE OF CAPITAL APPRECIATION BONDS"

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve the New Board Policy Administrative Regulation, #3460/AR-3, "Sale of Capital Appreciation Bonds", as presented. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 20 - 28)

20. BOARD POLICY REVISION PROPOSAL, (6 TOTAL), #3440, "INVENTORIES"; #3515.4, "RECOVERY FOR PROPERTY LOSS OR DAMAGE"; #4112.3, "OATH OR AFFIRMATION"; #4147, "EMPLOYEE PROTECTION"; #5142, "SAFETY: PERSONAL AND POSSESSIONS"; #5142.1, "INSURANCE"

This item was presented for first read and will be submitted for board action on September 6, 2012.

21. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill had nothing further to report.

25. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave an update on the BTSA New Teacher Orientation and Luncheon held earlier that day, which was sponsored by the San Dieguito Faculty Association, some local businesses, and BTSA. She commended Mr. Mark Chen who is the district's BTSA Coordinator. The last day of training will be tomorrow.

26. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt gave an overview of the August 23rd inservice schedule for certificated staff.

27. PUBLIC COMMENTS – None presented.

28. FUTURE AGENDA ITEMS - None discussed.

29. ADJOURNMENT TO CLOSED SESSION – Not required.

30. CLOSED SESSION – Nothing further to report out of closed session.

31. ADJOURNMENT OF MEETING - Meeting adjourned at 7:19 PM.

APPROVED IN PUBLIC MEETING OF THE
BOARD OF TRUSTEES OF THE SAN DIEGUITO
UNION HIGH SCHOOL DISTRICT 9-6-12
Becky Banning
BECKY BANNING RECORDING SECRETARY
BOARD OF TRUSTEES

Amy Herman

Amy Herman, Board Clerk

9 / 6 / 2012
Date

Ken Noah

Ken Noah, Superintendent

9 / 6 / 2012
Date